

**BAH Social Committee meeting minutes
7/15/15, 7 PM, Conroy's Pub**

Participants:

Mindy Roth
Rebecca Roth
Jon Meinke
Jackie Meyer
Peggy Fisher
Pat Lodge
Bob Lowery
Carol Wagner

Agenda & Decisions Made at Meeting:

- **Date of upcoming Street Meet set for Sunday, 9/27/15; rainout date 10/4/15**
- **Time will be 4 PM – 6 PM**, with barricades set up and committee members present from 3 PM – 6:30 PM
- **Location: 1st choice – Woodson, between 94th Street & Outlook** (with middle, level section of the block actually used & barricaded off.) Carol will verify if this location is acceptable with the OP Police. Members of the committee will contact each household impacted to get their okay on the use of their street. Carol will also ask OP Police if a cul-de-sac could be used as there are approx 2 within BAH that we believe might also be a good location for either this year's Street Meet or future Street Meets.

2nd choice – same location as last year i.e. Reeds between 92nd & Somerset.
- Event free to participants i.e. BAH residents, homeowners, guests
- Barricade rental – Carol will access the Neighborhood Conservation Program website to establish if cost of renting OP Police required barricades is reduced via use of the website. If not, will complete needed OP City & Police permit paperwork, will arrange for rental and delivery/retrieval by Road Runner Safety, 9th & Cherry, KC Mo. Will establish if cost is same as last year i.e. \$27.08 for rental of 2 Type III barricades, plus \$90 for delivery & retrieval. (Current amount of funds in Social Committee fund is \$470.31 so we have funds to cover these costs.)
- On emails and flyers, we will ask for RSVP's either by phone or email to Carol, that participants bring their own chairs, beverage (although we will have 3 cases of cold water available) and either a side dish or an appetizer. We will add the BAH website address to all announcements.
- Menu - Carol already asked Doug Brown if he would be willing to assist with the provision of food (as he did with the Pancake Breakfast) and he said he was willing to do so. Committee discussed this idea & decided Carol will obtain some additional info from Doug such as his estimated cost of providing everything i.e. hot dogs, brats, buns, condiments, paper supplies (cups, plates, napkins), plastic ware etc. for an estimated # of 100 participants. We discussed the possibility of only serving hot dogs and not include brats but will wait for pricing info from Doug before making any final decisions. We would reimburse Doug for all costs incurred, as we did for the food items, etc. he provided for the pancake breakfast. We also discussed, depending on the cost info we receive from Doug, possibly purchasing all food and paper items ourselves, as we did for last year's Street Meet. We estimate that the 4 original members of this committee each spent approximately \$20 towards the items we donated to the Street Meet. Carol will get back with the committee with info after she has talked to Doug. (Doug suggested that, if we serve hot dogs & brats, we have 3-4 grills available, cook the brats ahead of time since they take

longer to cook and put them in a chaffing pan to keep warm until served.) We will ask Heide if she can again provide cookies and muffins from Costco.

- We decided not to provide and make s'mores over a fire pit.
- The committee divided up as follows who will bring what in terms of tables, ice chests, ice, water, chairs, grills, trash bins, recycle bin, trash can liners:
 1. Jon & Jackie: 2 trash bins & liners, 1 gas grill, 1 6' table
 2. Rebecca: 1 gas grill, 1 ice tub, 1 6'x8' table, 4 chairs, 2 trash bins & liners, use of her friend's van if needed to transport items to event location
 3. Carol: 1 Weber grill, 1 card table, 4 chairs, 1 recycle bin
 4. Mindy: 2 6'x8' tables, 2 card tables, 8 chairs, 2 ice tubs (may be able to borrow 2 additional tables), 1 gas grill, if needed, 1 trash bin & liner, HyVee fund raiser coupon books
 5. Pat: 1 card table, 2 chairs, 1 ice chest w/ice & case of water
 6. Bob: 1 4' table, 2 chairs, 1 case of water
 7. Peggy: 1 ice chest w/ice & case of water
- Currently we have 8 new or used plastic table coverings in red, orange or yellow i.e. Fall theme. Will most likely need to purchase more depending on # of tables we use.
- Will most likely need more tables. Carol will ask Jakob and get approval of Board to announce this need on the BAH website, asking a few residents to contact Carol if they can provide a table or two .
- Bob & Rebecca will make table decorations, using many of items used last year.
- Need more name tags; Peggy will purchase these.
- Will ask Joanne about sign up sheets i.e. if she plans to have any at the event since the committee does not plan to provide any.
- Will ask ice cream truck company to have an ice cream truck present from approx 4:30 - 6:00 PM.
- Will ask OP Fire Department to have a fire engine present (assuming there is no emergency call to which they need to respond.)
- Will designate one long table for the Board to greet & meet, answer questions, etc.
- Carol will ask Joe Nesselhuf if we can use his SUV & trailer, if needed to transport items to event location.
- Will have an activity area for children with sidewalk chalk & ?
- Publicity:
 1. Announce Street Meet on BAH website. Carol will provide info to Jakob & Board.
 2. 1st email - "Save the Date"-type; will be composed by Mindy & sent to Joanne for distribution on approx 8/27/15

3. 2nd email - More detailed info; will be composed by Mindy & sent to Joanne for distribution on approx 9/20/15
4. Flyers will be developed by ? and delivered the weekend of 9/12/15-9/13/15 by the committee & any volunteers we can recruit to assist
5. Carol will make & display announcement signage around the subdevelopment the week before the event.

- Raffle - Carol already has received 8 items for the raffle and has 17 more either promised or in the works! The items she already has include \$66 haircut or style, plus eyebrow arch, at International Hair & Day Spa, \$25 Salty Iguana gift card, \$20 Johnny's Tavern gift card, \$30 Conroy's Pub gift card, \$75 Sopra Salon & Spa gift card, 2 hours of cleaning by Merry Maids, \$50 PV Animal Hospital gift card, \$14 Haircut at Wayne's Barber Shop. As a result, we are going to need a large table or two for the raffle items. Bob will make the sheets describing each item and the cans in which to put the raffle tickets. Rebecca will purchase more raffle tickets. At the event we will announce the time of the raffle drawing, which we plan for about 5:30 PM. Winners must be present to win. Will keep a list of the winners. We will decide the price of the raffle tickets at a subsequent committee meeting i.e. want it to be based on the overall value of the raffle items.

- Jackie will try her hand at making large directional signage telling participants where food, drink, Board table, raffle table, etc.

- **Next committee meeting scheduled for Wednesday, 8/12/15, 6:30 PM, Conroy's Pub.**