

BAH Social Committee meeting minutes 12/7/2015

Members in attendance: Mindy Roth, Jon Meinke, Rebecca Roth, Jackie Meyer, Pat Lodge, Peggy Fisher, Becky Newkirk
Absent: Brenda Fishman, Bob Lowery (ad hoc member)

PLANNING FOR 2/6/2016 PANCAKE BREAKFAST

Committee members read Carol's report from the 2015 Pancake Breakfast.

Reviewed basics of the 2016 Breakfast i.e. Sat, 2/6/2016, Rolling Hills Presbyterian Church, 9300 Nall, 8 AM -10 AM for participants; 7 AM to 11 AM for committee members and volunteers.

Carol (or Mark, BAH Neighborhood Watch committee chair) will ask OP Police Department if there is another topic they can present on other than the ones presented at last year's breakfast and at the 2015 Street Meet i.e. 'safety tips' and 'updates on crime in the area'. Carol will contact Rosalind "Roz" Johnson, City of Overland Park, to see if she has a presentation she would like to make that would be different from the general introduction of her services/OP city department that she made at the 2015 Street Meet.

Carol reminded committee members that, due to the fact that we have approximately \$700 in our BAH Social Committee fund, any \$ they spend toward the breakfast is reimbursable, if they give Carol their receipts.

At the start of the event we will have 2 tables near the entrance door. One will be for recording the head count and collect \$. The second table will be for name tags. As the event progresses, approximately 9 AM, we will consolidate to one table. We will not have participants sign-in as we don't believe we need that info. We will have a sign asking residents to update us if their email address has changed in the past year.

Carol will request more dining room space for the 2016 breakfast since it was felt that the space we had in 2015 became a bit crowded at times. We estimated that we had about 120 participants last year and we hope to have more at the 2016 breakfast (assuming the weather cooperates.) Will also discuss our having access to more electrical outlets in the dining room. We will again have a combination of rectangular and round tables. Number of tables will be firmly established but estimated to be approximately 15 (12 rectangular, 3 round.)

One round table will again be devoted to children's activities i.e. making valentines for their parents, grandparents, etc. Doilies, crayons and stickers will be provided.

Carol will buy the red plastic table cloths for the 3 round tables. (Note: as of the writing of these minutes, she has already purchased them.) Peggy will buy rectangular red plastic table cloths. White heart shaped doilies will be used as place mats and plastic ware/napkins will be put at each place setting. Peggy will purchase the doilies.

Either Jackie or Rebecca will compose the 2 email announcements that we will ask be sent to all BAH residents on whom we have email addresses. They will also compose and print the flyers.

Carol will ask Jakob Waterborg, BAH webmaster, if an electronic "Evite" can be sent instead of the 2 email messages. If not possible, we will use email messages. Carol will keep the committee informed about this if info is obtained before the next committee meeting in January 2016.

We will ask that the 1st email or "Evite" be sent on approximately 1/5/16, the 2nd email or "Evite" be sent on approximately 2/2/16 and the committee and other volunteers will hand deliver the flyers the weekend of 1/23/2016-1/24/2016.

Carol will confirm with Brenda that she plans to make the signage that she will display around the neighborhood (and on Nall in front of the church) on approximately 2/2/16.

We will request that the new BAH Board officers & members introduce themselves to the participants at the breakfast.

We will again have signage on the outside doors of the church directing participants to the correct entrance door. Will decide who will make and put up this signage.

We decided to keep the entrance cost to the breakfast as it was in 2015 i.e. \$5/pp, children 5 years old and younger free.

We are going to have a small bake sale at the 2016 breakfast. Committee members will provide 1-2 baked goods each, committee members will price the items and will rotate selling the baked goods at that table. If successful, will consider expanding the bake sale in 2017 by asking participants to donate baked goods to be sold at the event.

Carol will ask Sarah Berlin, owner of Great Harvest Bakery, if she would like to donate bread or cookies, etc to the 2016 bake sale.

Carol will ask Doug Brown if he will provide creamers, sugar & artificial sweetener packets in addition to the other breakfast supplies & ingredients, griddles, paper goods, plastic ware/napkin packets, pancakes, sausage, warm syrup, coffee, orange juice, water. Yeah, Chef Doug!!!

Carol will purchase 2 large containers of syrup to keep in the dining room, Becky will purchase a container of sugar free syrup for the dining room.

We will locate the beverages i.e. coffee, juice and water in the dining room as opposed to inside the kitchen, which was where we had them last year. Too inconvenient for participants to get refills by going back into the kitchen.

Becky is going to research the Valentines theme table decorations we will have on the dining room tables. Committee members will assist her with this in any way she requests.

We will make breakfast job assignments at our next meeting. We will also rotate tasks so committee members can perform a variety of tasks and be able to circulate around the dining room, meeting neighbors and participants.

Next meeting will be held at O'Neill's on 1/18/16, 6:30 PM.

Respectfully submitted by Carol Wagner