



## Bel-Air Heights Home Owners Association

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Bel-Air Heights Home Owners Association  
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### Minutes from 1/10/2018 Social Committee meeting

Members in attendance: Rebecca Roth, Becky Newkirk, Brenda Fishman, Peggy Fisher, Pat Lodge, Karen Dryden, Carol Wagner

The purpose of today's meeting was to further plan the 2/10/2018 Pancake Breakfast. Carol conducted an inventory of last year's supplies and determined the following:

We currently have 3 red 54"x108" plastic table coverings. We need 2 red or pink large round and 13 red or pink rectangular plastic table coverings. **(Peggy will purchase these.)**

We need more large white paper doilies to use for placemats (have 25) and more red/white polka dot doilies to put under/around the table centerpieces. Last year we decided to get some paper or plastic Valentine's Day-theme wall and window décor to make the dining room look a bit more festive. **(Peggy will purchase these.)**

We need to gather the clear glass vases that we have used in the past to use as the table center pieces. **(Rebecca and Becky will provide.)**

We need to obtain ten to fifteen 2018 HyVee coupon books to sell at the event. **(Pat will get these.)**

We need \$50 worth of \$5 bills to use as seed money. **(Karen will get this.)** The admission charge will remain the same i.e. \$5 pp with children 5 years and under being free. Is an "All You Can Eat" breakfast. Menu will be as in the past: pancakes, sausage, juice, coffee, water. We need to use a money box. **(Brenda will provide this.)**

We need to work with Jakob Waterborg in terms of getting the Evites sent to the neighborhood email addresses. We decided that we want RSVP's received by 2/1/2018 so Doug Brown has time to order the food supplies. We will have the 1st Save the Date Evite sent by approximately 1/14/2018 and the second reminder Evite sent by approximately 1/26/2018. **(Rebecca will perform this task.)**

We need 1 roll of paper towels **(Karen will purchase)**, 1 container of sanitizing wipes **(Peggy will purchase)**, 3-4 large trash bags **(Karen will provide)**, scissors **(Karen will provide)**, tape **(Pat will provide)**, pens **(Carol will provide)**, crayons and sheets for children to color **(Carol will bring)**, name tags **(Carol will bring)**.

We need to ask the Rolling Hills Church and Bethany Lutheran Church to put an announcement regarding the breakfast in their bulletins. **(Carol will do)**.

We need a device, such as a phone/speakers or CD player, to use so we can play music (using the Church's Wi-Fi) throughout the event. **(Karen will bring.)**

We need committee members to assemble the table arrangements before the guests arrive and the breakfast starts.

We need one person to assist at the children's activity table. (Becky will do from 8-9 AM. The rest of us will help her whenever available.)

Assignments: Name tag & Money tables 8-9 AM shift: Karen

Name tag & Money tables 9-10 AM shift: Pat

We need 2 people per shift to serve the pancakes and sausage.

8-9 AM shift: Brenda & Carol K

9-10 AM shift: Becky & Carol W.

Those who aren't serving the food will walk around throughout the breakfast to perform table maintenance.

Respectfully submitted by Carol Wagner, Social Committee Chair.